Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 3

## Meeting Details

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| Date: | 25/09/2024 |
| Venue: | Microsoft Teams |
| Attendees: | Yoan-Mario Hristov  Chee Kin Go  Edward Lim Padmajaya  Evelyn Lie |
| Apologies: | Frandom Leo Inovejas |

## Information / Decisions

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| No. | Item |
| 1. | Continue working on assigned features |
| 2. | Edward gathered several methods to implement email reminder |
| 3. | Chee Kin started to remodify database table to include clinic |
| 4. | Frandom Leo Inovejas to also implement the educational resources page |

## Action Items

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| No. | Item | Who | By |
| 1. | Create Select Clinic page when scheduling appointment | Chee Kin Go | Week 10 |
| 2. | Add clinic selection for vet registration | Chee Kin Go | Week 10 |
| 3. | Create FAQ section for Vetcare | Frandom Leo Inovejas | Week 10 |
| 4. | Implement prescription delivery feature | Yoan-Mario Hristov | Week 10 |
| 5. | Add email reminder for upcoming appointment | Edward Lim Padmajaya | Week 11 |
| 6. | Continue implementation of educational resource page | Frandom Leo Inovejas | Week 10 |